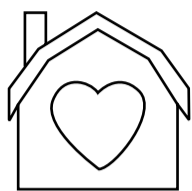


# HOW TO KEEP CHILDREN SAFE IN RIGHT TO PLAY?

**Child safeguarding** is the responsibility that organizations have to ensure their staff, operations and programs “do no harm” to children and that any concerns the organization has about children’s safety within the communities in which they work are reported to the appropriate authorities.



## REDUCE THE RISK OF HARM BY STAFF, COACHES, VOLUNTEERS, AMBASSADORS AND PARTNERS

- Read the policy and its supporting documents to be informed and your roles and responsibilities. You can access all necessary documents on PlaySpace
- Sign Child Safeguarding Policy related forms to show your commitment to your
- Participate in online training session to more about the policy
- Write to [childsafeguarding@righttoplay.com](mailto:childsafeguarding@righttoplay.com) for any concerns and questions
- Support your partners to understand their responsibilities and liabilities towards CSG policy



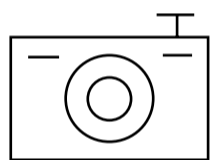
## BUILD CHILD-SAFE PROJECTS/PROGRAMMES

- Take account of the environment, context and impact on the children when designing a project
- Assess the risks and adopt your programmes to address these risks and put safety strategies
- Get to know the child protection actors in your community and work closely with them



## ENSURE EVENTS AND ACTIVITIES ARE SAFE FOR CHILDREN

- Place the dignity, wellbeing, health and safety of children above everything
- Make sure that all activities supported by Right To Play are safe, fun and enjoyable
- Prohibit foul or abusive language, including teasing or taunting, and gestures that could be interpreted as offensive or provocative



## ENSURE GOOD PRACTICE WHEN USING MEDIA

- Follow Right to Play’s Child Safeguarding Photography Guidelines when taking photos, videos, and conducting interviews with children



## REPORT ABUSE OF CHILDREN

- Report concerns and incidents of violence, abuse, and exploitation of children
- Be aware of local formal and informal child protection services to refer children in need of protection

## If you see, hear, suspect or receive a disclosure of child abuse / exploitation

### FIRST STEP

Address any safety & health needs of victim immediately\*

If alleged perpetrator is a member of family or community	If alleged perpetrator is a RTP staff, coach, volunteers or an affiliated person with RTP’s implementing partners
<ol style="list-style-type: none"> <li>1. Notify your Supervisor, Program Manager and/or Country Director immediately</li> <li>2. Refer the child to appropriate local services</li> <li>3. Record the incident and actions taken through Clearview** as soon as possible</li> </ol>	<ol style="list-style-type: none"> <li>1. Notify your Supervisor, Program Manager and/or Country Director</li> <li>2. Report the incident through Clearview** immediately</li> <li>3. Refer the child to appropriate local services</li> </ol>

### Check the CSG Reporting Process under PlaySpace for further details

\*Please note that you are not obliged to notify your supervisor, program manager and/or country director for internal cases. If you would like to keep your report fully confidential, you can directly report through Clearview.

\*\*Clearview Reporting System is accessible through [www.clearviewconnects.com](http://www.clearviewconnects.com), through toll-free numbers +1-866-921-3463 (for calls from Canada and USA) and +1-905-323-4617 (for calls from other countries) or through Skype (the Skype id is ‘Clearview-Connects’).

Child Safeguarding Policy applies to all Right To Play employees, consultants, contractors, coaches, interns, and volunteers employed by or working with Right To Play (Headquarters, Regional, Country, National and Project Offices), implementing partners funded by Right To Play, Athlete Ambassadors, Board members, and any other representatives of Right To Play who are visiting the field.